

NPGS Niagara Peninsula Geological Society Board Meeting Minutes
Monday, March 12, 2018



In attendance: Dave B, John, Darlene, Ashley, Roman, Gabriella
Unable to attend: Kevin, David & Monica D'Andrea
Meeting started 7:09 pm.

1) *Discussion: Ashley's concerns about Secretary duties*

ARTICLE 8 OFFICERS

8.11 Duties of the Secretary

(1) The Secretary shall:

- (a) Discharge the duties prescribed by the National by-laws,
National probably means CCFMS - but Ashley will check, probably with Brian Pihack.
- (b) Conduct the correspondence of the Society and report thereon to the Board of Directors,
John receives snail mail - John agreed to continue receiving & distributing snail mail. Thank you, John.
Ashley will distribute emails on a regular basis - for as-timely-as-possible responses.
- (c) Have custody of the seal and the current minutes and documents of the Society,
Seal is stored in archives, hasn't been used for years, and so, will leave as is.
- (d) Discharge the duty prescribed in Article 10.01(2),

ARTICLE 10 MEETINGS OF THE SOCIETY

10.01 Annual Meeting

(2) At least thirty days before the date of the Annual Meeting, the Secretary shall notify each voting member of:

- (a) The agenda for the Annual Meeting, specifying its time and place, and
- (b) Any proposed by-law or amendment to the constitution of the society, adopted by special resolution of the Society under article 15.01.

ARTICLE 15 REPEAL AND AMENDMENT

15.01 Amendment and Enactment of Constitution

The by-laws of the Society may be repealed or amended, supplementary Letters Patent may be enacted, and other by-laws of the Society may be enacted, by special resolution of the Society.

- (e) Be responsible for the preparation and submission of accurate minutes of all meetings of the Board,
Will need to update constitution to mean all Executive Committee, Board, and general meetings.
 - (f) Send to all members of the Board the minutes of all meetings of the Board referred to in clause (e), and
 - (g) Have such other duties as may be prescribed by the Board, and
- (2) The Secretary shall be a member of the Executive Committee as prescribed in Article 9.06.

9.06 Executive Committee

(1) The Executive Committee shall consist of the elected officers of the Society referred to in Article 8.01.

(2) The Executive Committee shall transact the routine business of the Society when the Board is not meeting and shall transact such business as requires immediate action.

(3) Meetings of the Executive Committee shall be called by the President at the request of any member of the Committee or when the business of the Society requires such meeting.

- (a) The President shall make every reasonable effort to ensure that every member of the Executive Committee is informed of the time, location and purpose of each meeting of the Executive Committee, as far in advance of its occurrence as possible.

(4) All actions taken and decisions made by the Executive Committee shall be reported by the President at the next meeting of the Board.

ARTICLE 8 OFFICERS

8.01 Elected Officers

The President, Vice-President, Secretary, Treasurer, and three Directors shall be elected in accordance with Article 8.06.

8.06 Election of Officers

Where there is more than one nomination for an elected office or for the position of Director or CCFMS Council Representative(s), the officer or Director shall be elected by vote of the members of the Society at the Annual Meeting of the Society. The vote shall be by secret ballot. The candidate receiving the greatest number of votes shall be declared elected.

8.08 Terms of Office

(1) The terms of office of elected Officers and Directors under Article 8.01 shall be two years.



2) Feb 2018 AGM meeting minutes

Dave B took the minutes for the AGM & will be published in next newsletter.

Ashley expressed concern about “echoey” hearing at church.

- Was suggested that we gather in more closely for better hearing.

3) Appointments

a) Dave B appointed:

- John Tordiff as Newsletter Editor, Roman Olszewski as Librarian, Ashley Pollock as Field Trip Director, Geri Kerekes as Auditor.
- All in attendance at the meeting voted unanimously for the appointments.

Dave will make a motion at Mar 23rd general meeting to confirm appointments.

b) Positions with no appointments, currently, are:

- Workshop Director, Social Convenor, Lapidary & Facetors Guild, Kids Convenor, Show Chair, Touch Table Co-ordinator

c) Discussion about auditor:

- Discussed that auditor should be appointed not elected - will need to change constitution.
- Ashley expressed concern that, at least, one NPGS member perceives “appointment” as undemocratic. Ashley feels that we need to be careful about who we appoint as an auditor so that the appointment seems fair to the membership.

4) Membership types

Discussed courtesy membership - term which came about as a result of 2016-17 Kids Club - but also as a result of courtesy-being-emailed-a-newsletter.

- Also discussed differences between honorary members vs courtesy-being-emailed-a-newsletter members.

More-or-less general agreement that:

- Honorary members are those people who have contributed greatly to the club.
 - We currently have 3: Burt Murphy, Brian Pihack, Astride Salis.
- Courtesy membership for Kids Club membership is driven by insurance coverage - for rental space & for field trips.
 - For future discussion when arises - Do Kids Club participants pay separately for both “materials fees” & membership *OR* just “materials fees”, which would include a courtesy family membership?
- Courtesy-being-emailed-a-newsletter members are seemingly a long-time practice - mainly past presidents & newsletter editors.

5) Signing Officers.

ARTICLE 12 SIGNING AUTHORITY

12.01 Signing Authority

(1) Contracts, or any instruments in writing requiring the signature of the Society, shall be signed by any two of the President, the Vice-President, the Secretary and the Treasurer, and all contracts, documents, and instruments in writing so signed shall be binding upon the Society without further authorization or formality.

Dave B indicated who are currently Signing Officers:

- Dave B, Kevin, David D’Andrea, Darlene, Patti Anderson
- Dave B will set up appointment(s) to have Gabriella and Ashley added
- along with Kevin, Darlene, & Patti to be no longer listed.

6) New Member



Email from Kevin - lady with 2 girls will be attending our Fri, Mar 23rd meeting.
Could members please bring fossils to the meeting?

7) *Why e-cards for membership?*

Dave B asked Ashley why we started using e-cards for membership.

- A digital card can be issued instantly vs snail mailing cards (we do both) - also an instant receipt.
- Plus it's the 21st century where that digital is much more the norm - and so that people can show their membership cards on their e-devices such as, phones, tablets, etc.

8) *Assets*

- Unsure where "new" "used" rock saw is located. (I think at Dave B's.)
- John has camera, rock splitter, microscope.
- Darlene has fluorescent lamp.
- Humane Society is storing signs, sand box, & Touch Tables (except those out on loan).
- Roman has Geiger counter
- Ashley has loud speaker, walkie talkies, road triangles.

9) *Audit*

Dave B requested that the term "balance sheet" should be changed to "income statement" on our financial statements - because they don't list any liabilities or assets.

- Dave B also requested that Geri looks very carefully at the auction monies.

10) *Show*

Roman expressed concern that our show posting has not been updated on the CCFMS website.

- Ashley was given show info - date, time, & location - so that she can update NPGS website & FB
 - As well as make a request for updating on the CCFMS website.
- Postcards are currently being printed.
 - Will be like last year's postcards - will be black printing on orange paper & this year's info.
- Gabriella expressed concern about slow paying vendors. We all commiserated - saying that slow paying vendors are often the "norm".

11) *Speakers for next 2 meetings*

Michael Bainbridge will be speaker for our general meeting on Fri, Mar 23rd (4th Friday)

- will speak about his photographs of the Bill Pinch collection at the Canadian Museum of Nature.
- Bob will be speaker for our general meeting on Fri, Apr 20th
- will speak about Hungry Hollow fossils (and more!)
 - and we will remember to bring the projector for him (again, commiserating with Gabriella about last year).

12) *Donated photographs*

Ashley suggested that a boxload of photographs donated to Darlene be given to Brock - instead of us keeping them.

- photographs are nice; however, they're about field trips by a Brock professor and his students.
- Everyone agreed.

Meeting finished approx 8:05 pm.